

諸証明交付申請書/Request for Certificate

申請日 年 月 日
Date of request Year Month Day

Form with fields for Name, Address, Birthdate, Department, Enrollment Date, Graduation Date, and Student ID.

○証明書の種類と必要枚数 Certificate type and necessary number

Table with 4 columns: Certificate type, Language, Number of issues, and Issuance status. Includes rows for Undergraduate/Graduate certificates, transcripts, and architecture-related certificates.

注1 Note 1

厳封希望の方は下欄にその旨を記入してください。 If you wish to have a strict seal please fill in that in the bottom column.

Blank box for additional notes or seal requirements.

注1) 英文証明書で公印が必要な方は☑を入れてください。(提出先が外務省の場合など)

Note 1 If you need an official seal in English certificate please check the box. (In case of submission to the Ministry of Foreign Affairs etc.)

※A4用紙でプリントアウト後、必要事項を記入し郵送で申請してください。

After printing out this form in A4 paper, please fill in necessary information and submit by post.

※上記以外の証明書をご希望の方はお問い合わせください。

If you would like to request the certificate other than the above, please contact us.

- 事務処理欄 For office use -

備考 (Remarks) box for office use.

本人確認 (Self-confirmation) and 発行 (Issuance) box.